

TASC FORUMS 2020

August – Update



OFFICE OF TASMANIAN
ASSESSMENT, STANDARDS
& CERTIFICATION



ACKNOWLEDGEMENT OF COUNTRY

AGENDA

WELCOME

Teacher Forums

Questions and Answers

Vocational Education and Training

Quality Assurance in 2020

TASC Outstanding Achievement Awards

End of year communication

Student Examination Guides

Student registration to receive results via email

External Assessment Overview

Folios

Marker Expressions of Interest

Student registration / declaration forms

Exam Centres – COVID-Safe

Communication with TASC

GENERAL QUERIES



TEACHER FORUMS

- Questions and Answers

Final quality assurance check and then will be published as soon as possible



VOCATIONAL EDUCATION AND TRAINING

QUESTIONS



QUALITY ASSURANCE MEETINGS

September 2020

Due to the uncertainties surrounding the current COVID crisis, TASC has been exploring various options as to how best to proceed with the QA Meetings held in September.

Assuming that the Tasmanian situation remains stable, our current plans are:

- CANCEL 2020 meeting for *Art Practice, Visual Art & English as an Additional Language or Dialect* Level 2.

WHY? The materials used cannot be easily used in electronic meeting, and the courses are relatively 'low risk' to the integrity of the TCE (i.e. not 'tick' courses)

- *Tasmanian Aboriginal Studies & Religion in Society* – providers will be asked to send student work and related cover sheets to TASC via TRACS and different course providers will be asked to assess the work off-line.

WHY? There are very few providers, they are in different parts of the state.

ISSUE – teachers will need to be given some time to undertake assessments in lieu of meeting attendance.

- State-wide (Launceston based – with social distancing in place) meeting for *Computer Graphics and Design, Media Production – Foundation & Work Readiness*.

WHY? The first two courses use specialised software and *Work Readiness* is the highest risk to the integrity of the TCE (i.e. has all 3 ‘ticks’).

ISSUES – travel and enforcement of current medical advice regarding group meetings.

- *Introduction to Sociology and Psychology, Legal Studies – Foundations & History and Environment* – student work and cover pages to be sent to TASC via TRACS. This will be forwarded to teachers in two electronic meetings for each course (using MSTeams) for assessment in TASC-Chaired meetings. ISSUES – TASC will need to ensure documents meet requirements, are available for correct small group MSTeams meeting, and know who is representing each provider.

- Regional (South, North & North West) meetings physical meeting (with social distancing, limited to 12 persons per meeting) for *English Applied, English Foundations & Workplace Maths*.

WHY? These courses represent risk to the integrity of the TCE ('tick' courses), there are a very large number of providers (TASC cannot increase its systems' capabilities to have electronic meetings), and a significant number of new providers will benefit from active engagement in the processes.

ISSUES – some (limited as best we can) travel needed, enforcement of current medical advice regarding group meetings.

Overview:

- TASC is currently sourcing venues where appropriate social distancing and related COVID measures can best be ensured.
- We are not able to give you course-specific dates or venues at this time.
- We anticipate that for the E-meetings noted, TLOs will need to upload document from individual teachers/learning areas and apologise for this addition to your workload.
- We will be publishing more information regarding these matters as soon as possible, and greatly appreciate your patience and understanding as we grapple with the multitude of issues created by the current crisis.

QUESTIONS

2021 COURSE ACCREDITATION

Course accreditation 2021

[back to Course accreditation](#) <

☐☐☐ All from Course accreditation

[Course accreditation 2021](#)

[Course characteristics](#)

[2020 External assessment adjustments](#)

[Course accreditation 2020](#)

[Course accreditation 2019](#)

30 TASC accredited courses have expiring **accreditation** on 31 December 2020. A number of these courses have now been renewed for **accreditation**, some with amendments, for 2021.

2021 Course Accreditation Information

Access [2021 TASC Course Accreditation Information](#) to identify the section of the course where amendments have been made.

2021 COURSE ACCREDITATION

2021 TASC COURSE ACCREDITATION INFORMATION

COURSE RENEWAL OF ACCREDITATION WITH MINOR AMENDMENTS CORRECTIONS																			
Course Code	Course Name	Description	Rationale	Aims	Access	Pathways	Resource Requirements	Course Description	Learning Outcomes	Course Requirements	Course Content	Work Requirements	External Assessment Requirements	Criteria	Standards	Expectations Defined by National Standards	Appendix 1	Appendix 2	Appendix 3
BST105115	Financial Literacy		✓			✓												✓	✓
AAP315116	Australia, Asia and the Pacific			✓							✓								
ACC315116	Accounting					✓			✓										
REL315116	Studies of Religion			✓							✓				✓				
BIO315116	Biology								✓										
FRN215114	French - Foundation		✓						✓										
GRM215114	German - Foundation		✓						✓										
JPN215114	Japanese - Foundation		✓						✓										
CHN215114	Chinese - Foundation		✓						✓										
ITN215114	Italian - Foundation		✓						✓										

QUESTIONS

TASC OUTSTANDING ACHIEVEMENT AWARDS

The TASC Outstanding Achievement Awards celebrate the academic and vocational education and training results of young Tasmanians.

TASC Outstanding Achievement in Vocational Education and Training Award

Recipients of the **TASC Outstanding Achievement in Vocational Education and Training Award** are selected by a TASC appointed panel of experts in the vocational education and training sector.

Nominations for the Outstanding Achievement in Vocational Education and Training Award 2020 open mid-September 2020.

TASC Outstanding Academic Achievement Award

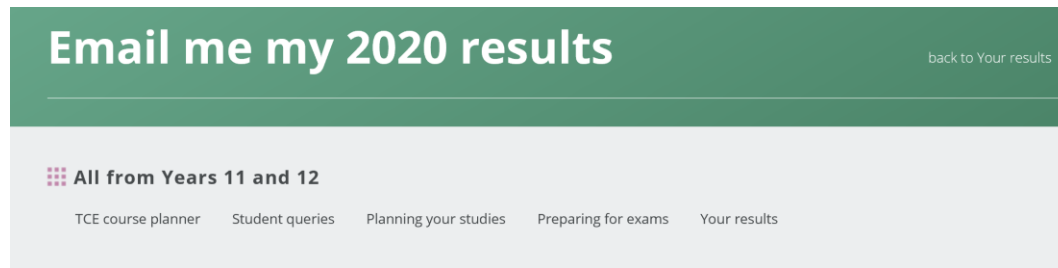
Recipients of **TASC Outstanding Academic Achievement Award** are students who achieve the top Australian Tertiary Admission Ranking (ATAR) in Tasmania with rankings of 99.5 and above in their Year 12 results.

Award Ceremony - Monday 1 February 2021

QUESTIONS

END OF YEAR COMMUNICATION WITH STUDENTS

- Student Examination Guide
- Student Registration to receive results via email



You can register to receive your results by email

To **register** your email address you must complete two important steps:

1. **Complete the online form (link below)**
You will need your TASC ID to complete this step
2. **Complete email verification**
You will **receive** an email to the **registered** email address from TRACS with the subject heading - TASC Email Update.
Follow the instructions on the confirmation email sent to your **registered** email address.



EXTERNAL ASSESSMENT OVERVIEW

FOLIOS

- Student Folio Declaration Forms
- Folio Extension Forms
- TRACS Enhancements



FOLIOS

Student Folio Declaration Forms

- Prior to 2019 candidate submission of a folio required the completion of a Student Folio Declaration form
- With the system change over in 2019 the automated process of generating and printing pre-populated student declaration forms was removed
- TASC has received requests to re-instate folio declaration forms and associated processes
- This request was centred on the need to emphasise the student accountability and responsibility of academic integrity and authenticity of work and create alignment and procedural rigour against the Standards for the provision of TASC-accredited senior secondary courses



FOLIOS

Student Folio Declaration Forms

- The functionality to print student identified Student Folio Declaration forms was made redundant in the first iteration of the new student management system TRACS.
- Feedback suggested that schools felt that the vital student verification and accountability was lost
- Internal discussions about a suitable way forward was conducted with Assessment team and Systems team.
- The Standards for the provision of TASC-accredited senior secondary courses was referenced to align information being communicated to schools.

TASC ID: _____

DECLARATION

TAS315119 FIRST NATIONS STUDIES

STUDENT NAME: _____

STUDENT DECLARATION:

I declare that I have read the *TASC Academic Integrity Guide* and that this Extended Research Inquiry is my own work, and contains no unacknowledged material.

Signed: _____

Date: ____/____/____

TEACHER DECLARATION:

I confirm that, to the best of my knowledge, the contents of this Extended Research Inquiry are the above named student's own work, all requirements for authentication have been met and I have sighted the work during its progress.

Signed: _____

Submitted by 5:00pm on Wednesday 4 November 2020

Signed: _____

Date: ____/____/____

If, for any reason, a teacher cannot sign the above declaration the reason(s) and details of the School/College process should be outlined here:

STUDENT FOLIO DECLARATION FORM

The TASC *Student Folio Declaration Form* verifies that the material sent to TASC is the student's own work.

- For TASC Level 3 and 4 courses that have an externally assessed component such as a folio or project, students and teachers are required to sign a *Student Folio Declaration form* to verify that the material sent to TASC is the student's own work.
- In signing this form, the student and the school are confirming that the work was submitted by the required date and time, and meets [TASC External Assessment Rule 3](#).
- If a school does not endorse the student work, this may have serious consequences for the student. A student can request a review of that decision and schools should have documented processes that independently verify the student work.
- Course providers will have policies and procedures to ensure that any disputes regarding a school's refusal to endorse the authenticity and academic integrity of externally assessed folios are resolved. See [Standards for the Provision of TASC-Accredited Senior Secondary Courses Standard 8](#) for further information.

Academic Integrity

- All students are expected to observe the highest standards of honesty and integrity in the work they submit for assessment: this is called academic integrity.
- TASC has a dedicated webpage for students regarding [academic integrity](#). This page includes examples of appropriate acknowledgment of source material, using one common extract.
- The [TASC Academic Integrity Guide](#) is a useful student resource to support students in their understanding of academic integrity. Please note that by signing the *Student Folio Declaration Form* students are declaring that they have read this resource.
- Course providers will ensure that learners are given explicit learning regarding academic integrity. See [Standards for the Provision of TASC-Accredited Senior Secondary Courses Standard 7](#) for further information.

PROCEDURE DETAILS

1. Teachers access the *Student Folio Declaration form* from the relevant [course page](#). This document is located under: *Supporting Documents including external assessment materials* tab on the TASC website.
2. Teachers print the *Student Folio Declaration form* and distribute to students to complete.
3. Students and teachers sign this form to verify that:
 - the student has read the [TASC Academic Integrity Guide](#)
 - the student submitted their folio by the due date and time
 - the material sent to TASC is the student's own workPlease note: Teachers will also verify online via TRACS when submitting student folios.
- 4.1 **School endorsement and verification possible via teacher signature:**

Schools archive *Student Folio Declaration forms* until July of the year following submission. This time period corresponds with TASC's own archival requirements for student external assessment material.
- 4.2 **School endorsement and verification requires further action to be resolved:**
 - a. Teacher to submit folio via TRACS, leaving relevant box unselected. A comment can be added at this time.

School to submit *Student Folio Declaration form* via TRACS.
TASK type *Folio Enquiries* with description header as *Student Folio Declaration form*
 - b. School to initiate in-school process to resolve the question of authenticity of student work and/or lateness of submission
 - c. See [Standards for the Provision of TASC-Accredited Senior Secondary Courses Standard 8](#) for further information.
 - d. TASC directly contact the student requesting the submission (to their school) of evidence to verify the authenticity of work and/or an explanation for lateness of submitted work. A final due date that TASC must be advised of the outcome will be included in the correspondence to the student. Please note: this letter will be added to the original *Folio Enquiry* in TRACS.
 - e. School to contact TASC via **original** TRACS *Folio Enquiries* task when the question of authenticity and/or late submission of student work is resolved. School is to maintain a record of all associated documents used to verify student work in the school's central records system.
- 5.1 If the folio is endorsed on review then the folio will be externally assessed.
- 5.2 If the school is unable to endorse and verify the work on review then it will be treated as not submitted. (i.e. given 'z' ratings on all relevant criteria, capping the award at PA).

FOLIOS

Student Folio Declaration Forms Procedure

1. Teachers access and the Student Folio Declaration form from the relevant [course page](#). This document is located under: Supporting Documents including external assessment materials tab on the TASC website.

2. Students and teachers sign this form to verify that:
- the student has read the [TASC Academic Integrity Guide](#)
 - the student submitted their folio by the due date and time
 - the material sent to TASC is the student's own work

Please note: Teachers will also verify online via TRACS when submitting student folios.

3. If school endorsement and verification is possible via teacher signature:
Schools archive Student Folio Declaration forms until July of the year following submission.

FOLIOS

Student Folio Declaration Forms Procedure

If further action is required to resolve school endorsement and verification:

- Teacher to submit the folio via TRACS, leaving relevant box unselected.
A comment can be added at this time.
- School to submit Student Folio Declaration form via TRACS.
TASK type Folio Enquiries with description header as Student Folio Declaration form.
- School to initiate in-school process to resolve the question of authenticity of student work and/or lateness of submission
See [Standards for the Provision of TASC-Accredited Senior Secondary Courses](#)
Standard 8 for further information.
- Please see Information Sheet for entire process

QUESTIONS



EXTERNAL ASSESSMENT OVERVIEW

FOLIOS

- Folio Extension Forms
- TRACS Enhancements



EXTERNAL ASSESSMENT OVERVIEW

- Written Examination Timetable – published 14 September 2020
- Marker Expressions of Interest
 - Science courses
 - Mathematics courses
 - Health Studies
 - Electronics
- Student registration / declaration forms due to TASC Friday 28 August.
- Exam Centres – COVID-Safe planning being finalised

QUESTIONS

COMMUNICATION WITH TASC

- TASC are compiling and directory for schools. This will be updated as required.
- Communication with TASC – responses to emails and/or TRACS tasks may take up to three days to action.
- If a school makes contact via TRACS then you do not also need to contact via email and vice versa. Often different staff maybe working on the two communications separately and can lead to slower response times.

GENERAL QUERIES

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