

TASC

TASC Principal and TLO Forum

Thursday 29 August 2024

Term 3 | *Draft Exam Timetable*

Acknowledgment of Country

Youth Speak Out 2024

[Youth Speak Out](#) is an annual education initiative run by Reconciliation Tasmania celebrating the next generation's views on Aboriginal affairs.

Tasmanian students from Year 5-12 enter art, multimedia, speeches, letters, poems, or whole class projects.

Teachers can utilise it as a class project with students responding to the theme (*Now More Than Ever*) through any media they choose.

Entries close at the end of October.



Image: Taylah Pickett poses with her speech and artwork at the opening of Youth Speak Out: Travelling Exhibition (2023) – [Reconciliation Tasmania](#).


Agenda

*Draft 2024 Written Exam
Timetable*

Notice of External
Assessment (NoE)

TASC Student Exam Guide

TASC Medical Certificate

The image features a central white circle with a teal border, containing the text 'Draft 2024 Written Exam Timetable'. The background is a blurred photograph of a desk with a wooden pencil, a yellow pushpin, and a blue pushpin on a calendar grid. The calendar shows dates like 14, 15, 22, 23, and 10. The text is centered within the circle.

Draft
2024 Written
Exam
Timetable

2024 Draft Written Exam Timetable



TASC considers various factors when preparing the timetable, including:

- Minimising clashes (protecting exam integrity).
- Scheduling courses with larger cohorts earlier in the exam period (to meet the marking schedule).
- Identifying courses that are commonly studied together (eg PSC315118 and MTM315117).
- Scheduling Level 4 courses to have two working days between sessions, where possible.
- Avoiding scheduling courses with regional enrolments on the last afternoon of exams (to meet the marking schedule).

2024 Draft Written Exam Timetable

Total Clashes

- i Students with special provisions with back to back exams on the same day : 88
- i Students who have 2 exams on the same day : 569
- i Students who have 3 exams back to back : 52
- i Students who have 4 exams back to back : 1

TIMETABLE SCHEDULES

11/11/2024 (Mon) 09:00 AM	12/11/2024 (Tue) 09:00 AM	13/11/2024 (Wed) 09:00 AM	14/11/2024 (Thu) 09:00 AM	15/11/2024 (Fri) 09:00 AM	18/11/2024 (Mon) 09:00 AM	19/11/2024 (Tue) 09:00 AM	20/11/2024 (Wed) 09:00 AM	21/11/2024 (Thu) 09:00 AM
Group 2	Group 4	Group 8	Group 11	Group 9	Group 17	Group 16	Group 6	Group 7
Clashes: 6		Clashes: 4				Clashes: 4	Clashes: 2	Clashes: 5
HSM315117 MSM315120 CHM415115	ENG315117	ITN315114 ACC315116 PHY415115 PSC315118	MTG315123	AAP315116 MTM315117	FRN315114 HLT315118	OXP315118 LST315117	HDS315118 ANH315117	GRM315114 ESS315118 ECN315116 MED315117
11/11/2024 (Mon) 01:30 PM	12/11/2024 (Tue) 01:30 PM	13/11/2024 (Wed) 01:30 PM	14/11/2024 (Thu) 01:30 PM	15/11/2024 (Fri) 01:30 PM	18/11/2024 (Mon) 01:30 PM	19/11/2024 (Tue) 01:30 PM	20/11/2024 (Wed) 01:30 PM	21/11/2024 (Thu) 01:30 PM
Group 14	Group 18	Group 10	Group 3	Group 13	Group 1	Group 15	Group 12	Group 5
Clashes: 1		Clashes: 2						Clashes: 2
BHS315116 EAT315124 CGD315118	SDD315120 FDN315118	EAL315120 PHL315118 JPN315114 SPT315118	BST315116	MTM415117	BHP315116 MTS415118 CHN315114	BIO315124	ENL315114	GGY315120 REL315124 ITC315118

Overview: Clashes and Back-to-Back Exams

Year	Exam Clashes	Four exams back-to-back	Three exams back-to-back	Two exams same day
2024*	26 0.18%	1	52 0.37%	569 4.01%
2023*	35 0.21%	1	41 0.24%	585 3.45%
2022	23	0	55	542
2021	33	3	72	648
2020	37	3	77	536

*Note: The percentages are approximate figures, for reference only.

Overview: 2024 Exam Clashes

Exam Clashes	Four exams back-to-back	Three exams back-to-back	Two exams same day
26	1	52	569

- Each exam clash is considered.
- A clash is resolved by moving one (1) of the exams to the adjacent session (morning or afternoon).
- Resolving clashes may create additional back-to-back exams.
- Students whose clash is resolved by moving a session to the morning/afternoon must quarantine during the lunch period.

Overview: 2024 Four Back-to-Back Exams

Exam Clashes	Four exams back-to-back	Three exams back-to-back	Two exams same day
26	1	52	569

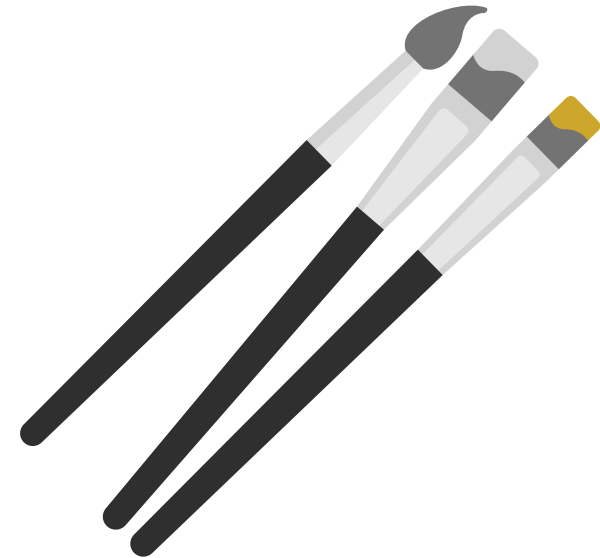
- Each case where a student has four (4) back-to-back exams is analysed.
- Schedules are adjusted to support students, while maintaining the integrity of the exam paper.



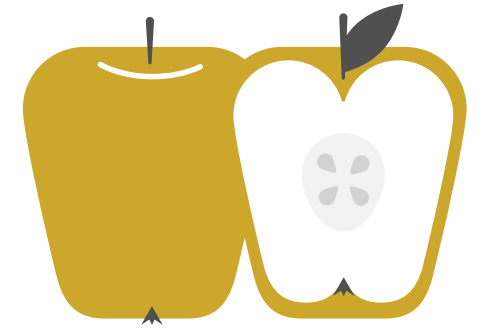
Overview: 2024 Three Back-to-Back Exams

Exam Clashes	Four exams back-to-back	Three exams back-to-back	Two exams same day
26	1	52	569

- Students with three (3) or more back-to-back exams can apply to have an adjustments to their written exam schedule.
- TASC will provide schools with a list of students who are eligible to apply.
- Eligible students can apply via the online application form.



Overview: 2024 Two Exams Same Day



Exam Clashes	Four exams back-to-back	Three exams back-to-back	Two exams same day
26	1	52	569

- Students with Reasonable Adjustments (additional/rest time) who have two exams in the same day are identified. These students will be eligible to **apply** for a schedule change.

**Data accurate at the time each timetable was developed (not final data).*

Approx. 935 students with RAs in 2024

Year	RA Students (with back-to-back exams)*
2024	88
2023	69
2022	73
2021	77
2020	57

Reminders for Schools

- Schools should remind students about the importance of quarantining if they have an exam clash.
- Schools **do not** need to contact TASC about exam clashes. We will contact schools directly about relevant students.
- TASC will contact students eligible to opt in (*if they want to*) for exam schedule changes due to back-to-back exams. We will provide them a link to the application form.

What's Next?

TASC will:

- Publish the written exam timetable on the website **Friday 30 August**.
- Distribute the final written timetable to Principals and TLOs.
- Generate a report of students eligible for an exam schedule change.
- Open the online form for eligible students to apply for a schedule change.
- Contact schools via TRACS re: next steps.

A background collage of medical supplies including a syringe, a pill bottle, a bandage, and a red cross on a white background, all set against a light blue background with teal and yellow accents.

TASC Medical Certificate Process

There will be some **changes to the TASC Medical Certificate process in 2024**. Instructions and a copy of the new form for medical practitioners to complete will be in the *TASC Student Exam Guide*.

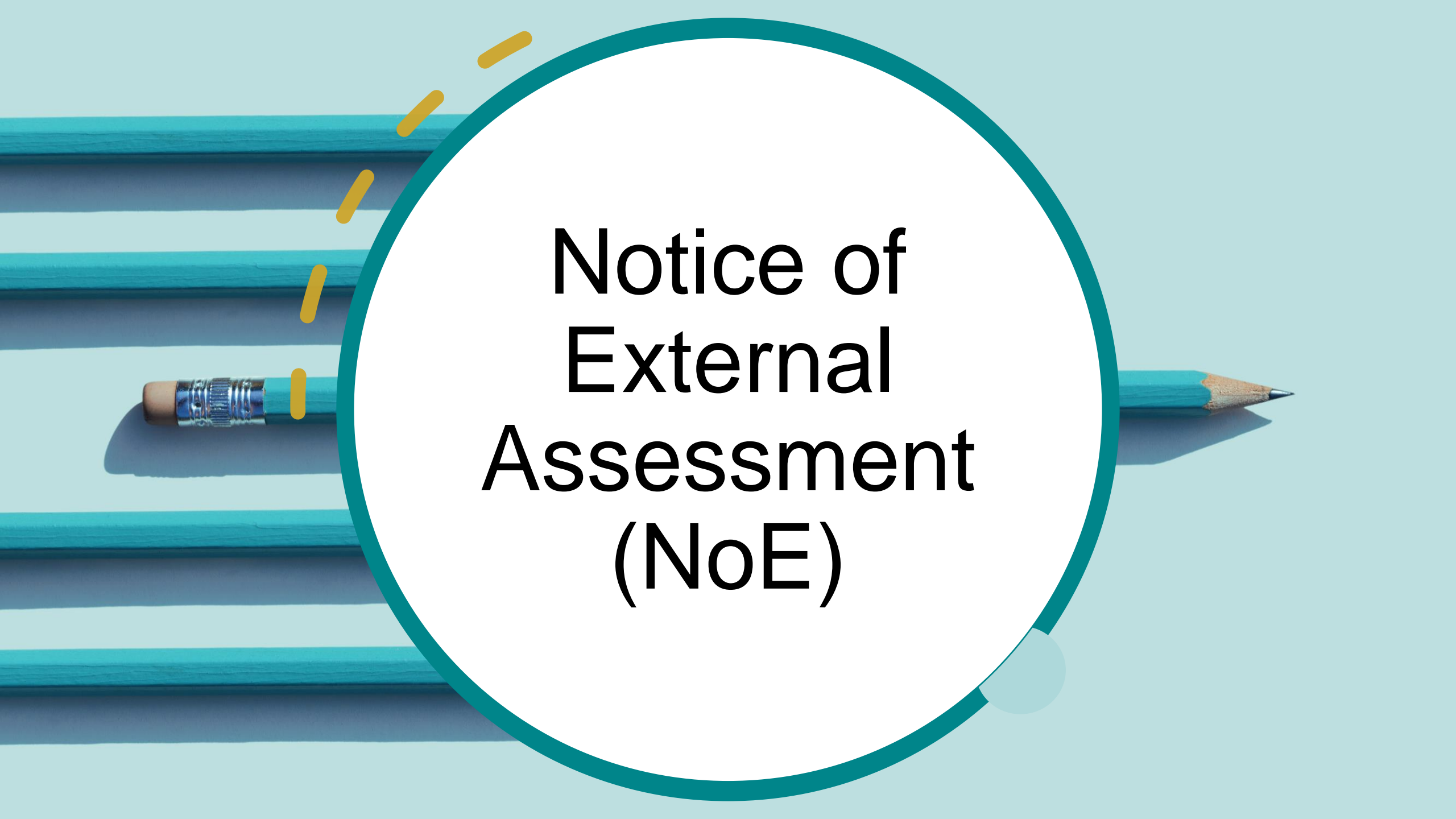
- **Section A replaced with a webform**

Students will now fill out their details via a webform (the *Derived Exam Rating Application and Consent Form*). A QR code linking to the webform will be published in the *TASC Student Exam Guide*. The webform will be available for use seven days before the external assessment period starts.

- **New contact email address for submitting the TASC Medical Certificate**

Per usual, the medical practitioner will complete the TASC Medical Certificate and submit it to TASC on the student's behalf. However, they will use the **new email address**: Results@tasc.tas.gov.au (or send the form via TASC's mailing address).

Information is available on the TASC website at [Illness and Emergency during Exams](#). We will provide more information in Term 4 via the Principal and TLO Forum and the *Update*.

The image features a light teal background with several teal pencils arranged horizontally. One pencil is positioned centrally, with its eraser on the left and its lead tip on the right. A large white circle with a teal border is superimposed over the pencils. The text "Notice of External Assessment (NoE)" is centered within this circle. On the left side of the circle, there are several short, dashed yellow lines. On the right side, there is a small teal circle.

**Notice of
External
Assessment
(NoE)**

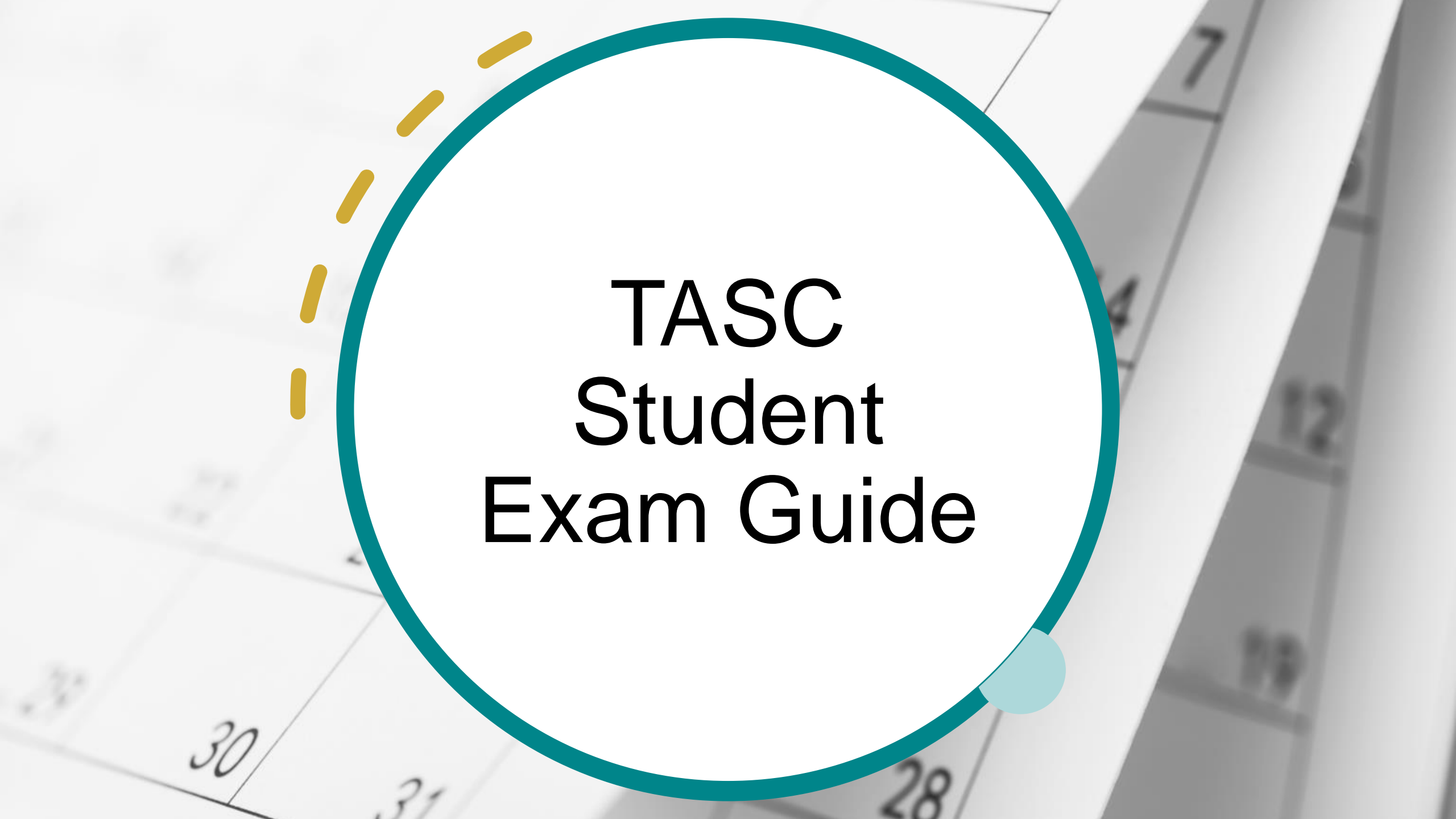
Notice of External Assessment (NoE)

- ❑ TASC sends Notice of External Assessment (NoE) forms to schools to distribute in **Term 4**. A NoE (sometimes called a 'pink slip') details where and when a student will sit their external assessments.
- ❑ **Students must bring their NoE to every exam.** Students won't be granted extra exam time as compensation if they need to organise a new NoE on exam day.
- ❑ TLOs can download replacement NoEs for students via TRACS (see this [guide](#)).
- ❑ If there is an issue with the **exam / enrolment details** on a student's NoE, create a 'Notice of External Assessment Enquiries' task in TRACS.

Note: a student *doesn't* need a new printed NoE if only **contact details** (e.g. email / mailing address) are incorrect.

But it is important contact information is correct in TRACS, so the student successfully receives their results at the end of the year. TLOs can update contact details via TRACS and students can [update their email address](#) any time before Tuesday 17 December (the day before results are issued).



The graphic features a central white circle with a teal border. To the left of the circle, there are several short, dashed yellow lines. At the bottom right of the circle, there is a small teal semi-circle. The background is a blurred image of a calendar with dates like 30, 31, 28, 19, 12, 7, and 4 visible.

TASC Student Exam Guide

Student Exam Guide

- ❑ Most schools with city locations can expect to receive their copies of the *TASC Student Exam Guide* between:
25 – 27 September.
- ❑ Delivery dates may vary slightly for some schools in remote areas, due to delivery timeframes.
- ❑ All schools will receive their copies before the start of Term 4.
- ❑ It will be available on the TASC website from Monday 16 September.

Tip: Let your reception staff know to expect a delivery, who to inform when the boxes arrive and where they should be stored. (In the past there have been instances of Exam Guide boxes being mistaken for exams and stored securely without the TLO's knowledge).

A close-up photograph of a person's hand writing in a notebook with a pen. The person is wearing a light-colored, textured sweater. The background is blurred, showing a white mug. Overlaid on the left side of the image is a large teal circle containing the text "Questions or Comments?". There are also some decorative elements: a teal circle in the top left, a yellow circle in the middle left, and a teal circle with yellow dashed lines at the bottom center.

Questions
or
Comments?



Next forum:

17 October 2024

Final Principal and TLO Forum for 2024

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