

TASC

TASC Principal and TLO Forum

Thursday, 1 August 2024

Term 3

Acknowledgment of Country

Anniversary of the Apology to Aboriginal People by the Tasmanian Government (13 August 1997)

The Tasmanian Parliament formally apologised to the Stolen Generations on 13 August 1997.

The Apology to Aboriginal People was made by the then Premier, Tony Rundle, in response to the *Bringing Them Home Report*.

An Aboriginal Elder, Annette Peardon, replied to the apology. This was the first time anywhere in Australia that an Aboriginal person had been invited to address Parliament.

In 2006 the Tasmanian Parliament led the way by becoming the first State or Territory to back their apology with action, unanimously passing laws to provide monetary compensation for the Stolen Generations.



Image: [Denisben](#) (2013).

Agenda

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and the Internet*

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Tools for Teachers

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*TASC Update
Feedback*

TASC Medical
Certificate



**TASC Website
Enhancements**

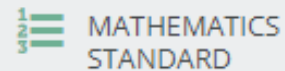
Website Enhancements – Courses A–Z

TASC has made enhancements to its website to help schools and students quickly identify current courses that offer the TCE Everyday Adult Standards.

I. The relevant *Everyday Adult Standard* icons show in the [Courses A–Z listing](#).

Accounting

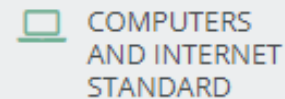
15 TCE credit points



ACC315116

Agricultural Enterprise

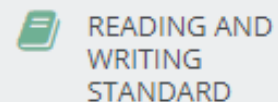
15 TCE credit points



AGR215117

Agricultural Systems

15 TCE credit points



AGR315117

Ancient History

15 TCE credit points

ANH315117

Website Enhancements – Courses

2. The [Courses](#) page features an *Everyday Adult Standard Courses* tile. This tile takes you to a list of current courses that offer the Standards, with links to the course pages.

199 COURSES A-Z Courses More information	16 COURSES English More information	16 COURSES Health and Physical Education More information	33 COURSES Humanities and Social Sciences More information
44 COURSES Languages More information	14 COURSES Mathematics More information	12 COURSES Mixed Field More information	14 COURSES Science More information
26 COURSES Technologies More information	24 COURSES The Arts More information	14 ITEMS UTAS - University Connections Program More information	60 ITEMS UTAS - High Achiever Program More information
119 ITEMS Recognised Formal Learning More information	58 COURSES Everyday Adult Standard Courses More information		

Website Enhancements – TCE Course Planner

3. A new [TCE course planner](#) filter option allows students to filter courses by those that offer one or more of the Standards.

All website enhancements will be advertised to schools via upcoming *TASC Update*.

The screenshot displays the TCE Course Planner interface. At the top, there is a search bar labeled "Search by course name or code..." and a filter button labeled "Filter by study area or difficulty". Below the search bar, a list of English courses is shown, each with a credit point value and course details. To the right of the course list, there are three filter sections: "by Area", "by Everyday Adult Standard", and "by Level".

ENGLISH
15 TASC • Level 1 • ENT115123 English Inquiry
15 TASC • Level 1 • EAL115114 English as an Additional Language or Dialect
15 TASC • Level 2 • ENG215117 English Foundations
15 TASC • Level 2 • ENT215123 English Inquiry
15 TASC • Level 2 • ENS215124 English Studio
15 TASC • Level 2 • EAL215114 English as an Additional Language or Dialect
10 TASC • Level 2 • ERW210114 Essential Skills - Reading and Writing
15 TASC • Level 3 • ENG315117

by Area

- English
- Health and Physical Education
- Humanities and Social Sciences
- Languages
- Mathematics
- Mixed Field
- Science
- Technologies
- The Arts

by Everyday Adult Standard

- Reading, Writing and Communication (in English)
- Mathematics
- Use of Computers and the Internet

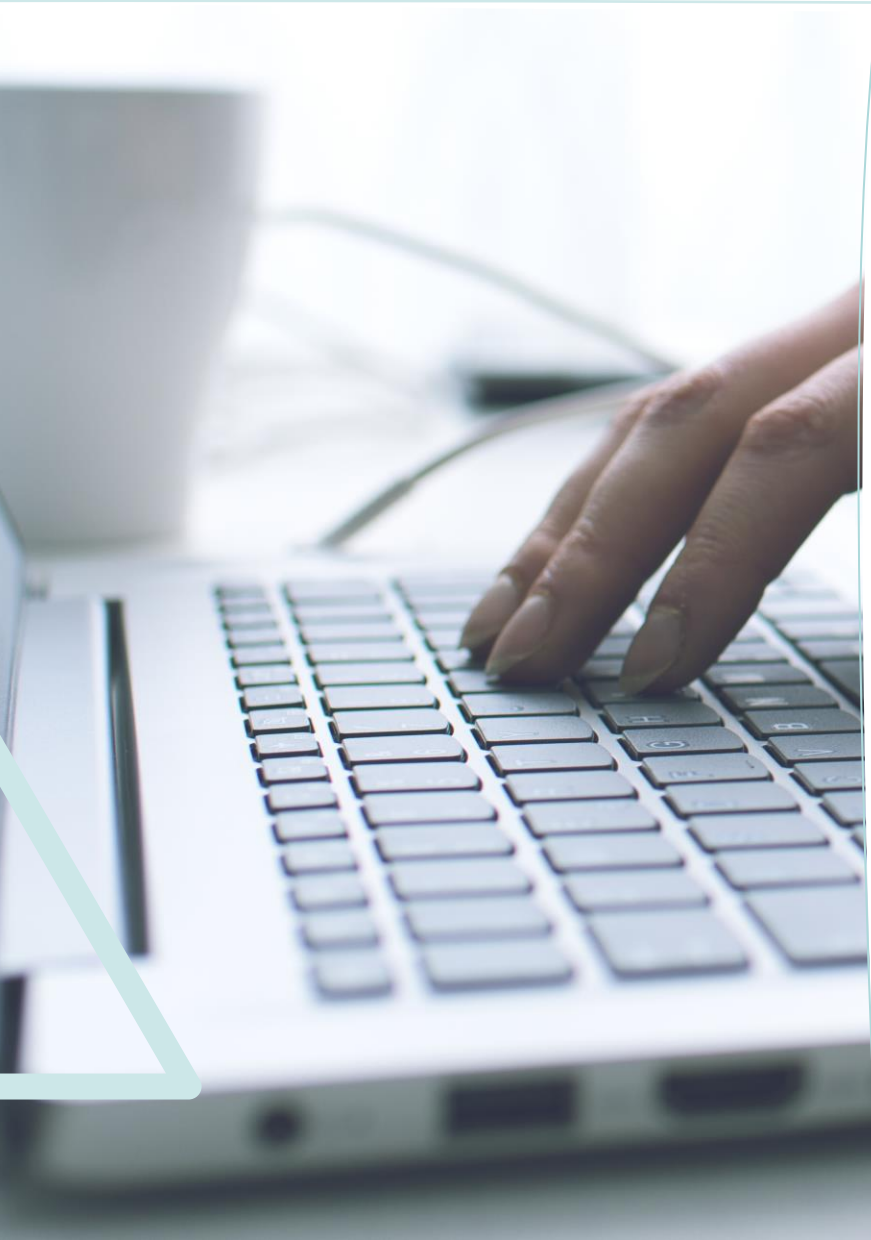
by Level

- Pre
- 1
- 2
- 3
- 4

A photograph of a person's hands typing on a silver laptop keyboard. The scene is partially obscured by a large, white circular graphic with a teal border. The text 'Staff Roles in TRACS' is centered within this circle. The background shows a desk with a pen and a grey sweater.

Staff Roles in TRACS

TRACS Staff Roles – Reminder



It's important to keep your school's staff role information in TRACS up to date so that TASC knows who to contact. This helps to resolve matters efficiently and supports student privacy.

DECYP Providers

The Principal, school Business Manager, ITS staff members or other MyLogin Officers can update roles in [MyLogin](#), so they are accurate. For example, if someone is no longer acting as a TLO for your school, select the person's name (the user) and remove this role. DECYP has a self-help article on [MyLogin Identity Management](#). Changes made in MyLogin will flow through into TRACS (this may take 24 hours to process).

Catholic / Independent Providers

Any staff member with the relevant level of TRACS access (e.g. TLO, Principal or Principal Delegate roles) can update your school's staff contacts in TRACS:

- Log into the [TRACS Portal](#) and navigate to the *Provider* dropdown.
- Select *Contact Info*, then navigate to the *TASC Contacts* tab.
- From this page you can edit staff roles, as well as add and delete contacts.

Roles Matrix in TRACS

	Principals	Teachers	TLO	TRACS – School Administrator
Class	Add, Read, Search, Update, Upload	Read, Search	Add, Read, Search, Update, Upload	Add, Read, Search, Update, Upload
Course	Read, Search	Read, Search	Read, Search	Read, Search
Document	Read, Upload	Upload	Read, Upload	Read, Upload
Event Calendar	Read	Read	Read	Read
External Assessment Result	Read	Read	Read	Read
Internal Assessment Result	Read, Update	Read, Update	Read, Update	Read, Update
Internal Rating Report	Read	×	Read	Read
Provider Report	Read	×	Read	Read
Restricted Document	Download, Read, Upload	×	Upload	Upload

Roles Matrix in TRACS

	Principals	Teachers	TLO	TRACS – School Administrator
School	Read, Update	×	Read, Update	Read, Update
School Registration	Read, Update	×	Read	Read
School Scope	Delete, Read, Update	×	Delete, Read, Update	Delete, Read, Update
Staff	Add, Delete, Read, Search, Update, Upload	Read, Search	Add, Delete, Read, Search, Update, Upload	Add, Delete, Read, Search, Update, Upload
Student	Add, Delete, Read, Search, Update, Upload	Read, Search	Add, Delete, Read, Search, Update, Upload	Add, Delete, Read, Search, Update, Upload
Student Enrolment	Read	Read	Read	Read
Student Folio	Download, Read, Update, Upload	Upload	Download, Read, Upload	Download, Read, Upload
Student Provision	Read	×	Read	Read
Student Report	Read	×	Read	Read
Task	Read, Update	×	Read, Update	Read, Update
User Account	Update	×	Update	Update



TASC Responsibilities

Areas of Responsibility

Area of Responsibility	TASC	DECYP	UTAS	Comments
Course writing: Preliminary, Level 1, 2, 3 & 4 courses	×	✓	×	DECYP, IST and CET can write courses but if they are to be accredited (included as part of the TCE) this is done by TASC.
Course writing: University Connections Program (UCP) and High Achiever Program (HAP)	×	×	✓	UTAS provide opportunities for eligible Year 11 and 12 students to undertake university courses as part of their studies in senior secondary. Some courses attract TCE credit points and contribute toward the ATAR.
Course writing: Other	×	×	×	Courses from external education providers (such as AMEB subjects and exams, Duke of Edinburgh, ABW Enterprise Education, and Girl Guides) can contribute credit points towards the TCE.
Course recognition	✓	✓	×	The Applied Capability Qualifications are developed, maintained and assessed by DECYP's Senior Secondary Provision. They are recognised by TASC and contribute credit points to the TCE.
Course accreditation (for TCE inclusion)	✓	×	✓	UTAS oversee accreditation of UCP and HAP courses.
Post-course accreditation amendments and refinements	✓	✓	×	TASC work with DECYP to incorporate teacher feedback on new course and update where required.
Course compliance (what needs to be taught)	✓	×	✓	UTAS oversee compliance of UCP and HAP courses.
Course support (for classroom teaching and learning)	×	✓	✓	UTAS oversee support of UCP and HAP courses.
Communities of Practice for Teachers	×	✓	×	Learning Area-specific online forums for teachers to ask questions and share resources.
Year 11/12 Moderation: organisation and administration	×	✓	×	Minister for Education endorses two student-free moderation days annually to ensure comparable student assessments across schools.
Quality Assurance organisation and administration	✓	×	×	TASC's QA Team work with providers to ensure the validity, reliability and integrity of qualifications through audits & QA meetings.
External Assessments organisation and administration	✓	×	✓	UTAS oversee external assessments of the UCP and HAP courses.
External Assessment Specifications ('Exams Specs') preparation	✓	×	×	These are initially proposed by the course developer when submitted for accreditation and are then finalised and maintained by TASC.
Issue of Qualification Certificate	✓	×	×	At the end of Year 12 (or 13), students receive a Qualifications Certificate.
Issue of TCE / TCEA	✓	×	×	At the end of Year 12 (or 13), students can receive a TCE or a TCEA.
Issue of an ATAR	×	×	✓	UTAS is the Tertiary Admissions Centre (TAC) for Tasmania and they determine the eligibility for students to receive an ATAR.
Issue of Year 12 Completion Record	×	✓	×	If a student wants a record of completion at a particular school, this is done through their school. For government schools, this is through DECYP.

TASC Responsibilities

Area of Responsibility	TASC
Course writing: Preliminary, Level 1, 2, 3 & 4 courses	×
Course writing: University Connections Program (UCP) and High Achiever Program (HAP)	×
Course writing: Other	×
Course recognition	✓
Course accreditation (for TCE inclusion)	✓
Post-course accreditation amendments and refinements	✓
Course compliance (what needs to be taught)	✓
Course support (for classroom teaching and learning)	×
Communities of Practice for Teachers	×
Year 11/12 Moderation: organisation and administration	×
Quality Assurance organisation and administration	✓
External Assessments organisation and administration	✓
External Assessment Specifications ('Exams Specs') preparation	✓
Issue of Qualification Certificate	✓
Issue of TCE / TCEA	✓
Issue of an ATAR	×
Issue of Year 12 Completion Record	×

The background of the slide is a dense field of wooden question marks. The question marks are made of light-colored wood and are scattered across the entire frame. Some are in sharp focus in the foreground, while others are blurred in the background, creating a sense of depth. A yellow circle is partially visible in the top right corner.

Discussion

- What is your feedback on the usefulness of this table? Are any items on the list irrelevant? Are any missing?



**TCE Everyday
Adult Standard –
*Use of Computers
and the Internet***

TCE Everyday Adult Standard – *Use of Computers and the Internet* Online Test

An on-demand **online** *Use of Computers and the Internet* test is available for schools to use with students requiring an ICT safety net test.

This on-demand online test process allows schools the flexibility to provide a test at a time that suits the student, with the online test format also providing a more accurate assessment of a student's ICT abilities. TASC is no longer marking paper-based ICT tests.

Remember:

Most students will **not** need to sit an ICT safety net test, as they will meet this Everyday Adult Standard through a course or the [transitional arrangement](#). Only students who are not on track to achieve the TCE will benefit from sitting and passing the ICT safety net test.





How it Works

How do schools register?

TLOs (or those with equivalent TRACS access) register students by creating an *Online TCE Standards Test - Registration - Use of Computers and the Internet* task in TRACS.

Add relevant students to the task using the 'Students' search field.

How do schools receive login information?

Student login information will be added to the task's *Communications* tab within one business day. Students will then have 10 business days to sit the test (*login information will expire after this period*).

If students don't complete the test within this timeframe, schools will be able to create a new *Online TCE Standards Test - Registration - Use of Computers and the Internet* task and add the relevant student(s).

Note: A supervision report will be attached to the task – this must be completed and attached to the task once students have sat the test.

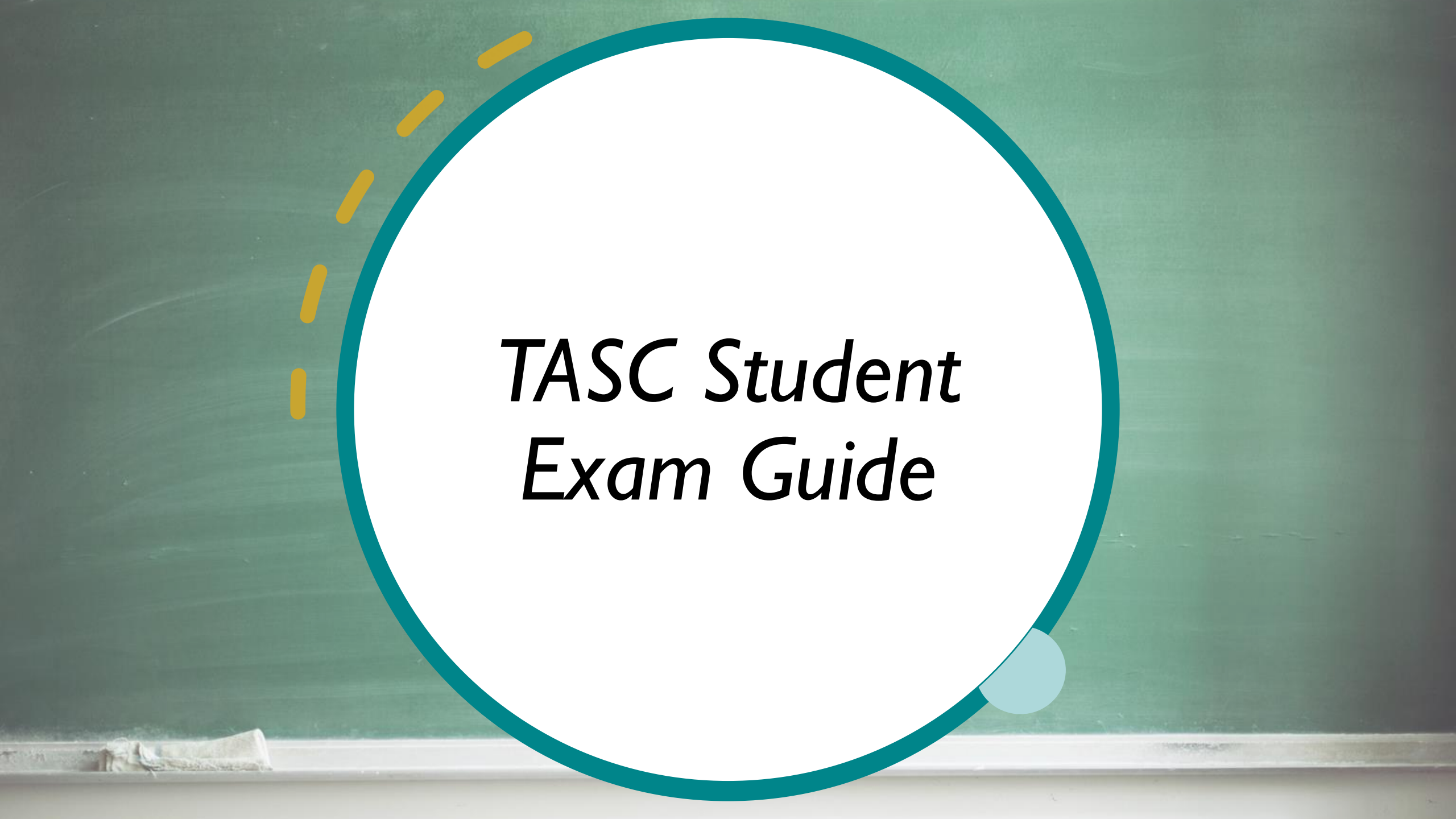


Test Results

How are test results communicated?

All online ICT test results are processed within five business days and attached to the TRACS task's Communications tab.

TASC won't email TLOs the test results as all ICT test communications, requests and results will be provided via the Communications tab.



*TASC Student
Exam Guide*

Student Exam Guide

- ❑ Most schools with city locations can expect to receive their copies of the 2024 *Student Exam Guide* between:
25 – 27 September.
- ❑ Delivery dates may vary slightly for some schools in remote areas, due to delivery timeframes.
- ❑ All schools will receive their copies before the start of Term 4.
- ❑ It will be available on the TASC website from Monday 16 September.

Tip: Let your reception staff know to expect a delivery, who to inform when the boxes arrive and where they should be stored. (In the past there have been instances of Exam Guide boxes being mistaken for exams and stored securely without the TLO's knowledge).



**TASC Course
Change Closing
Date in 2025
Discussion**

TASC Course Change Closing Date in 2025

TASC has received feedback about the potential benefits of altering the TASC course change closing date in 2025.

Potential benefits include:

- Students would have more commitment to their courses' learning and teaching program
- Reduced pressure on teachers to 'catch up' students who enter their Level 3 (or 4) class in Term 3 and want to attain a pass result.
- TASC can publish the Written Exam Timetable earlier.

Potential negative impacts of changing the date include:

- Some students might have circumstances that mean they need to change courses in Term 3.
- Some teachers might not have done enough assessment to give a clear judgement on a student's progress until after Term 2 is completed.



Discussion

- What do you think about TASC potentially changing the formal closing date for TASC course changes in 2025?



The background features several teal pencils arranged horizontally. A white circle with a teal border is centered on the page. The text is centered within this circle. There are also several yellow dashed lines on the left side of the circle.

End-of-Year School Celebration Stories

End-of-Year School Celebration Stories

TASC is considering the possibility of creating and web publishing a video that celebrates Tasmanian senior secondary students in 2024.

For example, last year SACE released a [Class of 2023](#) video, which highlighted all providers offering its courses. This video featured photos of Year 12 students submitted by schools in South Australia.

Discussion

- What are your thoughts on this idea?

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**TASC Quality
Assurance
Meetings**



Quality Assurance Meetings

TASC Quality Assurance meetings run:

Monday 9 – Friday 20 September

- The QA meeting timetable is available on the [Quality Assurance meetings](#) page.
- There are two different meeting modes, with some occurring online (MS Teams) and others in person (face-to-face).
- TASC's QA meetings are separate from the Moderation meetings conducted by Senior Secondary Provision (DECYP) in March and September.

Quality Assurance Meeting Preparation

- ❑ Advice about preparing for QA meetings is included in the [QA Meeting Preparation: An Overview](#) factsheet.
- ❑ Meeting preparation information for each course (what to bring along, etc.) is available under the [‘QA meetings – timetable and course specific requirements’](#) heading.
- ❑ Need further assistance? Reach out to the Quality Assurance team at QualityAssurance@tasc.tas.gov.au.



**Quality
Assurance
Tools for
Teachers**





Quality Assurance Tools for Teachers

TASC has developed a new series of information sheets aimed at supporting teachers with common quality assurance topics of concern. These sheets will be available soon on the [Tools for Teachers](#) page.

Each sheet focuses on an issue or topic that teachers have raised with TASC.

Topics in the current series include:

- dealing with late work and breaches of academic integrity
- assessment task design and frequency of assessment
- planning course delivery
- final assessment judgements.

Questions or comments regarding the sheets, or ideas for future topics can be sent to:

QualityAssurance@tasc.tas.gov.au.


A large teal circle is centered on the page. To its left, a yellow dashed line curves around the circle's edge. At the bottom right of the teal circle, there is a small light blue semi-circle.

**Principal and
TLO Forum
Dates 2025**

Discussion

- Do you have preferences regarding the timing of TASC's Principal and TLO Forums in 2025?



A person's hands are shown typing on a laptop keyboard. A large teal circle is overlaid on the image, containing the text 'TASC Update Feedback'. The circle has a dashed yellow line on its left side and a solid teal circle on its bottom right side. The background is a blurred office setting with a laptop and a person's arm.

TASC Update
Feedback

A close-up, shallow depth-of-field photograph of a person's hands typing on a laptop keyboard. The person is wearing a brown sweater and a ring on their left hand. The background is blurred, showing what appears to be a desk with a glass and some papers. A yellow circle is visible in the top right corner of the image.

Discussion

- Did you have any feedback you would like to share about the *TASC Update*?



Questions
or
Comments?



Next forum:

29 August 2024

(Exam Timetable Information Session)

ATS
ACC